



# OCEANSIDE LIBRARY

GENERAL MEETING OF THE  
OCEANSIDE LIBRARY BOARD OF TRUSTEES  
TUESDAY, OCTOBER 28, 2025  
COMMUNITY ROOM 2 5:30 PM

## MINUTES

Present: President Janet Pearsall, Vice-President Terrie Finneran, Dan Faust, Patricia Roth, Anita Namdar, Board Attorney Mary Jane McGrath, Friends of the Oceanside Library President Karen Schirrmacher, Director Chris Marra, Assistant Director Michelle Samuel.

Staff: Carla Gutman, Michael Ambrosio, Julie Mulkeen

Al Coster presented the 2024-2025 Financial Audit.

## MINUTES

- On a motion by T. Finneran and seconded by D. Faust, the Board approved the September 30, 2025 General Board Meeting minutes.

## FINANCIALS

- On a motion by P. Roth and seconded by A. Namdar, the Board approved the September 2025 Financial Statements, subject to the auditor's review.
- On a motion by P. Roth and seconded by T. Finneran, the Board approved the October 2025 warrants, subject to the auditor's review.

## OLD BUSINESS

- On a motion by P. Roth and seconded by A. Namdar, the Board confirmed the email poll to approve the October 2025 mid-month warrants.

## NEW BUSINESS

- On a motion by T. Finneran and seconded by P. Roth, the Board approved the January 2026 Database and Core Collection Renewals.
- On a motion by D. Faust and seconded by T. Finneran, the Board approved the proposed ILS & Associated Services Budget 2026.

- On a motion by T. Finneran and seconded by D. Faust, the Board approved the Bibliotheca Service & Maintenance Proposals.
- On a motion by P. Roth and seconded by A. Namdar, the Board approved the employee separation payout.
- On a motion by T. Finneran and seconded by A. Namdar, the Board approved the Due North Security Services Agreement.
- On a motion by D. Faust and seconded by P. Roth, the Board approved the 2024-2025 Audit.

#### VISION 2020

- C. Marra gave an update on the construction in the Whisk and Brush.

#### DIRECTOR'S REPORT

- No questions; report remains as submitted.
- M. Ambrosio gave an update on the museum passes.

#### ASSISTANT DIRECTOR'S REPORT

- No questions; report remains as submitted.

#### FRIENDS OF THE OCEANSIDE LIBRARY UPDATE

- The Friends were present at Trunk or Treat and OceanCon.
- Founders Day breakfast will take place on March 22, 2026.
- A comedy show fundraiser is being planned.
- There is a bench dedication to Gary Schoell planned on March 8, 2026 at 1pm at the Oceanside Library.

#### ITEMS FOR DISCUSSION

- The payroll schedule was discussed.

#### TRUSTEE FORUM

- J. Pearsall read the thank you card sent by A. Iovino.

#### EXECUTIVE SESSION

- On a motion by D. Faust and seconded by A. Namdar, the Board meeting went into Executive Session at 6:35 pm.
- On a motion by A. Namdar and seconded by D. Faust, the Board meeting came out of Executive Session at 7:29 pm.

### ADDITIONAL MOTIONS

- On a motion by P. Roth and seconded by D. Faust, the Board approved the salary and title change of the employee discussed in Executive Session.
- On a Motion by T. Finneran and seconded by P. Roth, the Board approved hiring a Head of Youth Services at the salary range discussed in Executive Session.
- On a motion by D. Faust and seconded by A. Namdar, the Board approved hiring a Youth Services librarian at the salary range discussed in Executive Session.
- On a motion by P. Roth and seconded by T. Finneran, the Board appointed C. Marra to sign a new contract with Accu Data with a change in the payroll schedule, going from bi-weekly to weekly.

### ADJOURNMENT

- On a motion by D. Faust and seconded by A. Namdar, the Board meeting was adjourned at 7:30 pm.

Respectfully submitted,  
Julie Mulkeen, Clerk to the Board