



GENERAL MEETING OF THE  
OCEANSIDE LIBRARY  
BOARD OF TRUSTEES  
TUESDAY, NOVEMBER 19, 2024  
5:30 PM  
DISCOVERY LAB

MINUTES

President Dan Faust called the meeting to order at 5:30 pm.

Present: President Dan Faust, Vice-President Janet Pearsall, Secretary Ellen Sullivan, Treasurer Patricia Roth, Richard Woods, Anita Namdar, Terrie Finneran, Board Attorney Mary Jane McGrath, Friends of the Oceanside Library President Angela Iovino, Director Chris Marra, Assistant Director Tony Iovino, Head of Finance and Administrative Services Carla Gutman

Staff: Michelle Samuel, Julie Mulkeen

MINUTES

- On a motion made by P. Roth and seconded by A. Namdar, the Board approved the October 29, 2024 General Board meeting minutes.

FINANCIALS

- On a motion made by P. Roth and seconded by T. Finneran, the Board approved the October 2024 Financial Statement, subject to the auditor's review.
- On a motion made by P. Roth and seconded by A. Namdar, the Board approved the November 2024 warrants, subject to the auditor's review.

OLD BUSINESS

- On a motion made by J. Pearsall and seconded by P. Roth, the Board confirmed the email poll to approve the November 2024 mid-month warrants.
- On a motion made by J. Pearsall and seconded by P. Roth, the Board confirmed the email poll to approve the Upfront Security proposal.

### NEW BUSINESS

- None at this time from Agenda. (See Items for Discussion).

### VISION 2020

- Punch list is being worked on by the construction team.
- Staff training on new tech equipment continues.

### DIRECTOR'S REPORT

- Report was submitted verbally.
- Staff has transitioned to the new building successfully.
- Update of elevator and plumbing.
- Training given on the paging system and updates on the Emergency Manual.
- Director Marra thanked the Board for the opportunity to attend the NYLA conference in Syracuse this year.
- No questions; report remains as submitted.

### ASSISTANT DIRECTOR'S REPORT

- Report was submitted verbally.
- Daily tours of the new building continue.
- Teen center issues were resolved.
- New Homework Help Center has begun.
- Patron Point will replace Constant Contact.
- Patrons can now book quiet study rooms online.
- No questions; report remains as submitted.

### FRIENDS OF THE OCEANSIDE LIBRARY UPDATE

- The Friends raised money by selling snacks at the Comedy show.
- The Friends are working on plaques for the quiet study rooms.

### ITEMS FOR DISCUSSION/NEW BUSINESS

- On a motion made by P. Roth and seconded by T. Finneran, the Board approved the copier lease buyout.
- On a motion made by J. Pearsall and seconded by P. Roth the Board approved not for profit organizations that are strictly Oceanside based and well established, will have the opportunity to apply to use a meeting room in accordance with availability, as well as the Library's rules and policy. All Library based programs will be given room usage priority over and above any other applicants.

- On a motion made by T. Finneran and seconded by P. Roth, the Board approved donating unsaleable furniture from the temporary space.

#### TRUSTEE FORUM

- J. Pearsall thanked the Board for the opportunity to attend the NYLA Conference in Syracuse this year. She discussed the many seminars she attended.
- J. Pearsall discussed meeting an Oceanside Library patron while she was on jury duty in Brooklyn, and how much the patron is enjoying the new Library.

#### EXECUTIVE SESSION

- On a motion made by T. Finneran and seconded by P. Roth, the Board meeting went into Executive Session at 6:37 pm.
- On a motion made by T. Finneran and seconded by P. Roth the Board meeting came out of Executive Session at 7:30 pm.

#### ADDITIONAL MOTION

- On a motion made by T. Finneran and seconded by E. Sullivan, the Board approved the salary adjustments for the two employees as discussed in Executive Session.

#### ADJOURNMENT

- On a motion made by J. Pearsall and seconded by R. Woods, the Board meeting was adjourned at 7:30 pm.

#### NEXT SCHEDULED MEETING

- Tuesday, January 28, 2025  
5:30 PM Community Room 2

Respectfully submitted,  
Julie Mulkeen, Board Secretary