



GENERAL BOARD MEETING  
OF THE  
OCEANSIDE LIBRARY BOARD OF TRUSTEES  
TUESDAY, OCTOBER 29, 2024  
30 DAVISON AVENUE  
COMMUNITY ROOM 2 5:30 PM

MINUTES

Present: Vice-President Janet Pearsall, Secretary Ellen Sullivan, Treasurer Patricia Roth, Rich Woods, Anita Namdar, Friends of the Oceanside Library President Angela Iovino, Board Attorney Mary Jane McGrath, Director Chris Marra, Assistant Director Tony Iovino

Staff: Michelle Samuel, Carla Gutman, Julie Mulkeen

Vice-President J. Pearsall called the meeting to order at 5:38 pm.

MINUTES

- On a motion made by A. Namdar and seconded by P. Roth, the Board approved the September 24, 2024 General Board Meeting minutes.

FINANCIALS

- On a motion made by P. Roth and seconded by R. Woods, the Board approved the September 2024 Financial Statement, subject to the auditor's review.
- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved the October 2024 warrants, subject to the auditor's review.

OLD BUSINESS

- On a motion made by P. Roth and seconded by A. Namdar, the Board confirmed the email poll to approve the October 2024 mid-month warrants.

- On a motion made by P. Roth and seconded by A. Namdar, the Board confirmed the email poll to approve the new Library event calendar.
- On a motion made by P. Roth and seconded by A. Namdar, the Board confirmed the email poll to approve the Konica Minolta Proposal.

#### NEW BUSINESS

- On a motion made by E. Sullivan and seconded by A. Namdar, the Board approved Employee Handbook Section 9.
- On a motion made by P. Roth and seconded by A. Namdar, the Board approved the Material Selection and Collection Development Policy.
- On a motion made by P. Roth and seconded by A. Namdar, the Board approved the Quiet Reading and Study Room Policy.
- On a motion made by A. Namdar and seconded by E. Sullivan, the Board approved the January 2025 Database Renewals and 2025 Core Collection Commitment.
- On a motion made by P. Roth and seconded by R. Woods, the Board approved the Greenwood Snow Plowing Proposal.
- On a motion made by P. Roth and seconded by A. Namdar, the Upfront Security Associates, LLC Proposal was tabled.
- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved the ILS & Associated Services Budget 2025.

#### VISION 2020

- C. Marra and A. Iovino discussed the new building and the list of items that are being worked on.

#### DIRECTOR'S REPORT

- Director C. Marra delivered her report verbally. She discussed the successful Grand Opening of the Library and the success of OceanCon. No questions were asked.

#### ASSISTANT DIRECTOR'S REPORT

- Assistant Director T. Iovino delivered his report verbally. He also discussed the Grand Opening of the Library and OceanCon. No questions were asked.

#### FRIENDS OF THE OCEANSIDE LIBRARY UPDATE

- Friends of the Oceanside Library President A. Iovino reported that the Friends donated the time capsule that was presented at the Grand Opening and Grand Opening swag.

### ITEMS FOR DISCUSSION

- A date for the December Board meeting will be determined at the completion of the Audit.
- Use of meeting rooms was discussed. For now, current policy remains in place.

### TRUSTEE FORUM

- J. Pearsall discussed the success of the Grand Opening, the great job that was done by the staff, and the success of the Museum Pass Program.
- R. Woods discussed a program he attended with Oceanside High School students and their tour of the new building.
- All trustees discussed the success of the Grand Opening and the excitement of the community.

### EXECUTIVE SESSION

- On a motion made by P. Roth and seconded by R. Woods, the Board meeting went into Executive Session at 6:54.
- On a motion made by R. Woods and seconded by P. Roth, the Board meeting came out of Executive Session at 7:43 pm.

### ADJOURNMENT

- On a motion made by A. Namdar and seconded by E. Sullivan, the Board meeting was adjourned at 7:43 pm.

### NEXT SCHEDULED MEETING

- Tuesday, November 19, 2024  
Community Room 2 5:30 pm.

Respectfully submitted,  
Julie Mulkeen, Board Secretary