



GENERAL MEETING OF THE
OCEANSIDE LIBRARY
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 28, 2023
6:00 PM
COMMUNITY ROOM

MINUTES

Present: President Dan Faust, Vice-President Janet Pearsall, Secretary Ellen Sullivan, Treasurer Patricia Roth, Anita Namdar, Terrie Finneran, Board Attorney Mary Jane McGrath, Friends of the Oceanside Library President Angela Iovino, Director Chris Marra, Assistant Director Tony Iovino, Head of Finance Carla Gutman

Staff: Julie Mulkeen

Guest: Al Coster, Independent Auditor

J. Pearsall called the meeting to order at 6:03 pm.

MINUTES

- On a motion made by A. Namdar and seconded by T. Finneran, the Board approved the October 24, 2023 General Board Meeting minutes.
- On a motion made by A. Namdar and seconded by T. Finneran, the Board approved the November 15, 2023 Special Board Meeting minutes.

FINANCIALS

- On a motion made by P. Roth and seconded by T. Finneran, the Board approved the October 23, 2023 Financial Statement.
- On a motion made by P. Roth and seconded by T. Finneran, the Board approved the November 2023 warrants.

OLD BUSINESS

- On a motion made by P Roth and seconded by A. Namdar, the Board confirmed the email poll to approve the November 2023 mid-month warrants.

NEW BUSINESS

- On a motion made by T. Finneran and seconded by A. Namdar, the Board approved the proposed 2022-2023 Audit.
- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved the NLS Database Renewals.
- On a motion made by P. Roth and seconded by T. Finneran, the Board approved the USI 2024-2025 Renewal.

VISION 2020

- Bi-weekly meetings continue.

DIRECTOR'S REPORT

- No questions; report remains as submitted.

ASSISTANT DIRECTOR'S REPORT

- No questions; report remains as submitted.

FRIENDS OF THE OCEANSIDE LIBRARY UPDATE

- President A. Iovino gave an update on purchasing yearbooks and plans for advanced tours of the new building for those who join the Friends of the Oceanside Library.

TRUSTEE FORUM

- E. Sullivan attended the Defensive Driving course here at the Library and said the instructor was great.
- J. Pearsall appreciated the statistics prepared by M. Ambrosio and thanked the Board for the opportunity to attend the NYLA Conference. She also updated the Board on all of the events she attended at the conference.
- T. Finneran attended Trustee Basics course at NLS.

ITEMS FOR DISCUSSION

- NLS Annual Meeting 2023 was discussed.
- Proposed Tutor Policy was discussed.

EXECUTIVE SESSION

- On a motion made by P. Roth and seconded by A. Namdar, the Board went into Executive Session at 6:53 pm.
- On a motion made by J. Pearsall and seconded by E. Sullivan, the Board came out of Executive Session at 7:40 pm.

ADDITIONAL MOTIONS

- On a motion made by J. Pearsall and seconded by E. Sullivan, the Board approved the salary adjustment for the employee and in the amount discussed in Executive Session.
- On a motion made by E. Sullivan and seconded by A. Namdar, the Board approved offering the part-time employee a full-time position as discussed in Executive Session.
- On a motion made by P. Roth and seconded by A. Namdar, the Board approved the salary adjustments of the 3 employees, with the Director to determine the monetary amount to each within the total sum allocated by the Board as discussed in Executive Session.

ADJOURNMENT

- On a motion made by J. Pearsall and seconded by E. Sullivan, the Board meeting was adjourned at 7:50 pm.

NEXT SCHEDULED MEETING

- Tuesday, January 30, 2024
5:30 pm Community Room

Respectfully submitted,
Julie Mulkeen, Clerk to the Board