



CEANSIDE LIBRARY

BOARD OF TRUSTEES
GENERAL MEETING
TUESDAY, MAY 25, 2021
5:30PM MEETING ROOM 1

Present: D. Faust, M. DiGiovanna, P. Roth, E. Sullivan, J. Pearsall, Board Attorney
M. McGrath, Director C. Marra, Assistant Director A. Iovino.

Staff: C. Gutman, J. Mulkeen.

Guests: Phyllis Volgi and Marsha Volgyi.

D. Faust called the meeting to order at 5:45 PM.

ELECTION OF OFFICERS

- On a motion made by M. DiGiovanna, seconded by J. Pearsall, the Board approved the re-election of the Officers of the Board:

2021-2022

D. Faust, President
M. DiGiovanna, Vice-President
P. Roth, Treasurer
E. Sullivan, Secretary

MINUTES

- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved the April 27, 2021 meeting minutes, as presented.

FINANCIALS

- On a motion made by P. Roth, seconded by M. DiGiovanna, the Board approved, subject to the auditor's review, the financial statement for April 2021.
- On a motion made by P. Roth, seconded by M. DiGiovanna, the Board approved, subject to the auditor's review, the May 2021 warrants.

OLD BUSINESS

- On a motion made by M. DiGiovanna, seconded by J. Pearsall, the Board approved the email poll for H2M to hire Universal Testing & Inspection Services.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board approved the email poll for Sav Mor to repair HVAC unit AC 1 which covers the Information Desk and main floor area in Adult Services on the main level.

NEW BUSINESS

- On a motion made by M. DiGiovanna, seconded by E. Sullivan, the Board approved the Knockout Pest Control proposal.
- On a motion made by M. DiGiovanna, seconded by J. Pearsall, the Board approved the Smoking Policy as amended.

VISION 2020 UPDATE

- C. Marra and A. Iovino updated the Board on the temporary quarters renovation. The plans have been submitted to the town for approval.
- MDA, H2M, and EW Howell will be meeting at the Library on June 2, 2021.

ITEMS FOR DISCUSSION

- C. Marra updated the Board on the re-opening and additional Library services, and said the re-opening is going very well.

DIRECTOR'S REPORT

- No questions were asked about the Director's Report. The Report remains as submitted.

ASSISTANT DIRECTOR'S REPORT

- A. Iovino updated the Board on the Book Mobile. A. Iovino and President D. Faust met with HQ Design, and after making changes to the heating and air conditioning in the Book mobile, the cost went down from approximately \$58,000.00 to approximately \$43,000.00
- A. Iovino asked the Board to approve the Library hosting Canasta and Mah Jong programs that cannot be socially distanced. The Board approved his request, and it was also approved that the Library will ask to see proof of a COVID vaccine or a negative PCR test when patrons register for programs where patrons cannot be socially distant.
- The Report remains as submitted.

OCEANSIDE FRIENDS UPDATE

- The Friends will hold a meeting at the Library on June 2, 2021 for volunteers who are interested in helping at their June 13, 2021 Book Sale which will be held at the Library
- The Friends will hold a Book Sale on June 13, 2021, which will include books for sale, Oceanside Library merchandise, and Pro- Chef knife sharpening truck.

TRUSTEE FORUM

- J. Pearsall said she is very impressed that the number of new patrons getting Library cards has gone up.

EXECUTIVE SESSION

- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board went into Executive Session at 6:52PM.

- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board came out of Executive Session at 7:28 PM.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board approved the payout for unused vacation time to the employee discussed in Executive Session.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board approved to offer the position of part-time librarian to the employee at the salary discussed in Executive Session.

ADJOURNMENT

- On a motion made by M. DiGiovanna, seconded by P. Roth, the meeting adjourned at 7:28 PM.

NEXT SCHEDULED MEETING

Tuesday, June 29, 2021
5:30PM Meeting Room 1

Respectfully submitted,
Julie Mulkeen
Clerk to the Board