



**MINUTES of
JANUARY 26, 2021
BOARD OF TRUSTEES MEETING**

Dan Faust, Board President, called the meeting to order at 5:33 PM. The meeting was held virtually.

Present: Patricia Roth, Ellen Sullivan, Janet Pearsall, Tom Beirne, Director Chris Marra, Assistant Director Tony Iovino.

Staff: Head of Finance and Administrative Services Carla Gutman, and Administrative Assistant/Clerk of the Board Julie Mulkeen.

MINUTES

- On a motion made by T. Beirne, seconded by J. Pearsall, the Board approved the November 24, 2020 minutes.
- On a motion made by T. Beirne, seconded by J. Pearsall, the Board approved the December 21, 2020 minutes.
- On a motion made by T. Beirne, seconded by J. Pearsall, the Board approved the January 7, 2021 minutes.

FINANCIALS

- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved, subject to the auditor's review, the financial statement for January 2021.
- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved, subject to the auditor's review, the January 2021 warrants.

OLD BUSINESS

- None

NEW BUSINESS

- On a motion made by P.Roth and seconded by J.Pearsall, the Board approved the contract for Baldessari & Coster LLP for 2020-2021.
- On a motion made by P. Roth and seconded by E. Sullivan, the Board approved the annual retainer for Board Attorney Mary Jane McGrath, Esq.
- On a motion made by E. Sullivan and seconded by J. Pearsall, the Board approved the following Resolution:

Whereas, the adoption of the 2021-22 budget for the Oceanside Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Oceanside Library voted and approved to exceed the tax levy limit for 2021-22 by at least the sixty percent of the board of trustees as required by state law on this date.

- On a motion made by P. Roth, seconded by J. Pearsall, the Board resolved that commencing immediately Oceanside patrons will not be assessed a late fine for any Oceanside Library materials. Charges for damaged or lost materials and fines assessed by other libraries for materials lent to Oceanside patrons will continue to be charged and collected as per current policy.
- On a motion made by P. Roth, seconded by T. Beirne, the Board resolved that the Director was authorized to execute the waiver presented by trademark counsel for the trademark claims for the words “Oceanside” and “Library”.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved confirmation of new titles and hires:
 - C. Gutman has accepted the position of Head of Finance & Administrative Operations with the salary discussed in Executive Session;
 - J. Mulkeen has accepted the position of Clerk to the Board with the salary discussed in Executive Session; H. Moore has accepted the position of Administrative Assistant to the Director with the salary discussed in Executive Session;

- E. Zimmerli has accepted the position of Bookkeeper with the salary discussed in Executive Session.

ITEMS FOR DISCUSSION

- C.Marra advised the Board that the laptops purchased for the staff had to be returned as they were not suitable for the Library's purposes, and T. Iovino is working with IT on a proposed purchase of Staff Laptop recommendation for the Board.
- C.Marra gave an update on COVID, building cleaning, the vaccine and Phase 1B.

VISION 2020

- Mrs. Marra and T. Iovino updated the Board regarding the search for temporary quarters and meetings held with the Bond attorney, Bond counsel, Interior Designers and H2M Architects.
- T. Iovino advised that the Bond attorney and Bond counsel will be sending a list of documents needed for the project and updated the Board on the closing of the two properties - 26 Davison Avenue, Oceanside NY, and 21 Fairview Avenue, Oceanside NY.

DIRECTOR'S REPORT

- Report was submitted to the Board. There were no questions.

ASSISTANT DIRECTOR'S REPORT

- Report was submitted to the Board verbally during the meeting. There were no questions.

OCEANSIDE LIBRARY FRIENDS UPDATE

- The Friends of the Oceanside Library will be having a meeting in February.

EXECUTIVE SESSION FOR PERSONNEL ISSUES

- On a motion made by J. Pearsall, seconded by P. Roth, the Board went into Executive Session at 6:02 PM.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board came out of Executive Session at 6:37 PM.

ADJOURNMENT

- On a motion made by E. Sullivan, seconded by P. Roth the Board adjourned at 6:38 PM.

Respectfully submitted,
Julie Mulkeen
Clerk to the Board