

**DRAFT
OCEANSIDE LIBRARY
MINUTES
DECEMBER 21, 2020
BOARD OF TRUSTEES SPECIAL MEETING**

Dan Faust, Board President, called the meeting to order at 5:32 PM. The meeting was conducted virtually.

Present: Dan Faust, Mary DiGiovanna, Janet Pearsall, Patricia Roth, Ellen Sullivan, Richard Woods, Thomas Beirne, Director Chris Marra, Assistant Director Tony Iovino and Board Attorney MaryJane McGrath

Guest: Angela Iovino

EXECUTIVE SESSION

- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Roth, the Board went into Executive Session at 5:32 PM.
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Roth, the Board came out of Executive Session at 6:10 PM.

PERSONNEL

- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the creation of the position of Head of Finance & Administrative Operations.
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the offer of the position of Head of Finance & Administrative Operations to the person discussed in Executive Session at the salary discussed in Executive Session
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the offering of a stipend for continued service to a retiring employee at the amount discussed in Executive Session
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the offering of the position of Clerk to the Board to the person discussed in Executive Session at the stipend amount discussed in Executive Session
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the offering of the position of Administrative Assistant to the Director to the person discussed in Executive Session at the salary discussed in Executive Session
- On a motion made by Mrs. DiGiovanna, seconded by Mrs. Pearsall, the Board approved the hiring of a bookkeeper within a salary range discussed in Executive Session

VISION 2020

- Mr. Iovino advised the Board that review of plans is continuing.
- Ms. McGrath advised the Board that the purchase of the Fairview property is scheduled for January 13th.

DIRECTOR'S REPORT

- Ms. Marra advised the Board that she is scheduling a full cleaning of the building for immediately following the holidays.
- Ms. Marra advised the Board that she believed it was in the best interests of the Library to continue to delay opening Friday evenings and Sundays; the Board concurred without objection.
- Ms. Marra advised that there is a page position open.
- Ms. Marra advised the Board that it is likely that another Board meeting will be necessary prior to the next scheduled meeting.

ADJOURNMENT

- On motion made by Mrs. Roth, seconded by Mrs. Sullivan, the Board adjourned at 6:32 PM.

NEXT SCHEDULED MEETING

- Tuesday – January 26, 2021
5:30PM – General Meeting
Meeting Room 1