



BOARD OF TRUSTEES
GENERAL MEETING
OCTOBER 28, 2021
MINUTES

Present: President Daniel Faust, Treasurer Patricia Roth, Secretary Ellen Sullivan, Janet Pearsall, Director Christina Marra, Assistant Director Anthony Iovino, Board Attorney Mary Jane McGrath.

Staff: Head of Finance Carla Gutman, Julie Mulkeen, Clerk to the Board

President Daniel Faust called the meeting to order at 5:30 PM.

MINUTES

- On a motion made by P. Roth, seconded by E. Sullivan, the Board approved the September 28, 2021 General Board meeting minutes.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved the October 18, 2021 Special Meeting minutes.

FINANCIALS

- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved, subject to the auditor's review, the Financial Statement for September 2021.
- On a motion made by P. Roth, seconded by E. Sullivan, the Board approved, subject to the auditor's review, the October 2021 warrants.

OLD BUSINESS

- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved, subject to the auditor's review, the email poll for the October 2021 mid-month warrants.
- On a motion made by P. Roth, seconded by E. Sullivan, the Board confirmed the email poll to change the date of the October 2021 Board meeting from October 26, 2021 to October 28, 2021.

NEW BUSINESS

- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved the contract proposal from NY Fire Service, Inc. from 12/1/2021 - 5/31/2022.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved the contract proposal from Allstate Services Group for quarterly inspections for 30 Davison Avenue.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved the NLS Member Library Support 2022 - 2023 Proposal.
- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved the proposed ILS & Association Services Budget and proposed Schedule of Fees 2022.
- On a motion made by P. Roth, seconded by E. Sullivan, the Board approved the proposed ILS Resolution 2022.
- On a motion made by P. Roth, seconded by E. Sullivan, the Board approved the NLS January 2022 Database/Digital Services proposal.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved the NLS Core Collection 2022 Databases.

ITEMS FOR DISCUSSION

- C. Marra informed the Board that she continues to work on a Strategic Plan/Long Range Plan of Service.

VISION 2020

- A. Iovino updated the Board on the Vision 2020 Project.
- Bi-weekly meetings with the design team continue.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved the creation of a Capital Project Fund to account for the Building Project and related activity, as per the auditor's review.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved opening up a new checking account for the purpose of processing any building-related payments, as per the auditor's review.
- On a motion made by P. Roth, seconded by J. Pearsall the Board approved the DMGT Telecom proposal.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved the Prince Carpet & Floors proposal.
- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved C. Marra to sign the Prince Carpet & Floors contract.
- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved the additional payment to MDA Design Group for work done outside of the contractual agreement.

DIRECTOR'S REPORT

- No questions; report remains as submitted.

ASSISTANT DIRECTOR'S REPORT

- No questions; report remains as submitted.

FRIENDS OF THE OCEANSIDE LIBRARY UPDATE

- No updates at this time

TRUSTEE FORUM

- J. Pearsall said she attended OceanCon and had a great time. She said the staff was wonderful and a good time was had by all who attended. J. Pearsall also reported that she attended the virtual NYLA conference and it was very interesting.

EXECUTIVE SESSION

- On a motion made by E. Sullivan, seconded by P. Roth, the Board went into Executive Session at 6:30 PM.
- On a motion made by J. Pearsall, seconded by P. Roth the Board came out of Executive Session at 7:30 PM.

ADDITIONAL MOTIONS

- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved the Information Disclosure Policy as amended.
- On a motion made by J. Pearsall, seconded by P. Roth, the Board approved to adjust salaries for 3 Full-time employees as discussed in Executive Session.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved offering Full-time positions to 2 Part-time employees, at the salary and benefits as discussed in Executive Session.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved to resolve the issue of access with a patron as discussed in Executive Session.

ADJOURNMENT

- On a motion made by P. Roth, seconded by E. Sullivan the Board meeting adjourned at 7:31 PM.

NEXT SCHEDULED MEETING

- Tuesday, November 30, 2021 5:30 PM Meeting Room 2.

Respectfully submitted,
Julie Mulkeen, Clerk to the Board