

**OCEANSIDE LIBRARY
MINUTES
OCTOBER 27, 2020
BOARD OF TRUSTEES MEETING**

Dan Faust, Board President, called the meeting to order at 5:33 PM.

Present: Janet Pearsall, Patricia Roth, Ellen Sullivan, Director Chris Marra, Assistant Director Tony Iovino and Board Attorney MaryJane McGrath

Guest: Angela Iovino

Staff: Carla Gutman and Hannah Moore

MINUTES

- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the September 29, 2020 minutes.

FINANCIALS

- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved, subject to the auditor's review, the financial statement for September 2020.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved, subject to the auditor's review, the October 2020 warrants.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved, subject to the auditor's review, the November 1, 2020 warrants.

OLD BUSINESS.

- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board confirmed the email poll for the October 14 warrants.
- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board confirmed the email poll to hire two part-time custodians.

NEW BUSINESS

- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the contract proposal for snow and landscaping with Anthony DiCarlo & Sons.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the contract proposal from NY Fire Systems and Service.
- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board approved the contract proposal from Allstate Services Group.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved to open a Capital Project Investment account with Valley National Bank.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved to increase the Director's spending authority to \$3,000.

- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board approved the NLS and ILS Member Library Support for 2021.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the NLS Core Collection for 2021.
- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board approved the Staff Computer Purchase Quote.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the ILS Resolution for 2021.

ITEMS FOR DISCUSSION

- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board approved the circulation of Zoom Rooms.

VISION 2020

- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board approved the proposal for SEQRA and Phase 1 ESA as amended.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved that MDA Design group be designated as the Interior Designer for the Vision 2020 project in accordance with the terms of the contract proposal submitted dated October 8, 2020, subject to review by counsel, and that the Director be authorized to execute same.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board approved the law firm Forchelli Deegan to be used as needed to review contracts relating to the Vision 2020 project.

DIRECTORS REPORT

- Report was submitted with no questions by the Board.

ASSISTANT DIRECTORS REPORT

- Report was submitted with no questions by the Board.

OCEANSIDE LIBRARY FRIENDS UPDATE

- Mrs. Iovino informed the Board the Friends of the Library will be launching Redbubble on November 1st to patrons. There is a wide array of merchandise with the Oceanside Library's logo and other graphics.

TRUSTEE FORUM

- Mr. Faust thanked the staff for keeping everything safe. The new touch-free thermometer at the entrance is a great idea.

EXECUTIVE SESSION FOR PERSONNEL ISSUES

- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board went into Executive Session to discuss personnel issues at 6:03PM.
- On a motion made by Mrs. Sullivan, seconded by Mrs. Pearsall, the Board came out of Executive Session at 6:30PM.

ADJOURNMENT

- On motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board adjourned at 6:31PM.

NEXT SCHEDULED MEETING

- Tuesday – November 24, 2020
5:30PM – General Meeting
Meeting Room 1

Respectfully submitted,
Vivian Monaco