



MINUTES OF MARCH 30, 2021  
BOARD OF TRUSTEES GENERAL MEETING

D. Faust, Board President, called the meeting to order at 5:33PM. The meeting was held virtually.

Present: D. Faust, M. DiGiovanna, E. Sullivan, P. Roth, T. Beirne, J. Pearsall, Director C. Marra, Assistant Director A. Iovino and Board Attorney MJ McGrath.

Staff: J. Mulkeen

Guests: Michael White, Gerard Gausman

MINUTES

- On a motion made by M. DiGiovanna , seconded by P. Roth , the Board approved the February 23, 2021 General Board Meeting minutes.
- On a motion made by E. Sullivan, seconded by T. Beirne , the Board approved the March 15, 2021 Special Board Meeting minutes.

FINANCIALS

- On a motion made by P. Roth, seconded by M. DiGiovanna, the Board approved, subject to the auditor's review, the financial statement for March 2021.
- On a motion made by P. Roth, seconded by E. Sullivan, the Board approved, subject to the auditor's review, the March 2021 warrants.

NEW BUSINESS

- On a motion made by M. DiGiovanna, seconded by T. Beirne, the Board approved the Board Meeting 2021/2022 calendar.
- On a motion made by E. Sullivan, seconded by P. Roth, the Board approved the Library 2021/2022 calendar.

- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board added June 19th (Juneteenth) to the list of Library holidays, directed that the building be closed on that date, and directed that staff compensation shall be in accordance with established procedures for holidays.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board approved the use of rooms within the Library at the discretion of the Director, provided the use comports with COVID safety guidelines.
- On a motion made by M. Digiovanna, seconded by T. Beirne, the Board approved the contract with Electric Bricks for website upgrade, and authorized C. Marra permission to sign the contract on behalf of the Library.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board approved the requested author visit expense of up to \$6,000.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board authorized the provision of 4 hours paid time off, or compensated time, per shot for all staff receiving the COVID vaccine.
- On a motion made by M. DiGiovanna, seconded by E. Sullivan, the Board approved the Annual 2020 Report.
- On a motion made by E. Sullivan, seconded by M. DiGiovanna, the Board approved the contract with PCI Contracting for the demolition of 21 Fairview Avenue.
- On a motion made by P. Roth, seconded by M. DiGiovanna, the Board approved the Oceanside Library of Things Circulation Policy.
- On a motion made by P. Roth, seconded by M. DiGiovanna the Board approved the contract with AC Pest Control for rodent control for 21 Fairview Avenue.
- On a motion made by M. DiGiovanna, seconded by J. Pearsall, the Board approved the contract with T Squared as the sign consultant for the Vision 2020 project.
- On a motion made by M. DiGiovanna, seconded by T. Beirne, the Board approved the H2M Architect Contract.
- On a motion made by M. DiGiovanna, seconded by J. Pearsall, the Board approved the contract with E.W Howell as Construction Manager.
- On a motion made by P. Roth, seconded by M. DiGiovanna, the Board approved the Assa Abloy Entrance Systems US Inc. renewal proposal.

## ITEMS FOR DISCUSSION

- The Board discussed a proposed OnLine Yearbook Policy. No motions were made at this time.
- The Board discussed the location of the April 27, 2021 Annual Association Meeting. No decision was made if the meeting will be virtual or in the Library.

## ITEMS FOR INFORMATION

- C. Marra and A. Iovino informed the Board that they are aiming for April 7, 2021 to have patrons Browse & Borrow without an appointment. Reservations will still be required for computer, table, and photocopier use.
- Since the Library has a contract to provide library services with the Oceanside School District, and since voters have already approved the current funding, and since no increase in that funding is requested, the attorneys for the school district have determined that no Library proposition will appear on this year's school budget vote ballot.

## DIRECTOR'S REPORT

- No questions about the Director's Report. The Report remains as submitted.

## ASSISTANT DIRECTOR'S REPORT

- A. Iovino discussed reserving Schoolhouse Green for outdoor Library programs.
- A. Iovino discussed the invoice from MDA Schematic Design. The invoice includes a \$10,000.00 charge for additional architecture work above and beyond the initial provisions of the contract. The invoice will be emailed to the Board for approval.
- The Report remains as submitted.

## OCEANSIDE LIBRARY FRIENDS UPDATE

- No updates from the Friends of the Oceanside Library.

## TRUSTEE FORUM

- J. Pearsall said patrons are very thankful for the Library services.

## EXECUTIVE SESSION

- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board went into Executive Session at 6:45PM.
- On a motion made by P. Roth, seconded by J. Pearsall, the Board came out of Executive Session at 7:43PM.

## NEW BUSINESS FOLLOWING EXECUTIVE SESSION

- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board approved the new hires as discussed in Executive Session.
- On a motion made by M. DiGiovanna, seconded by P. Roth, the Board accepted the four hour COVID vaccine per shot policy.

## ADJOURNMENT

- On a motion made by P. Roth, seconded by E. Sullivan, the Board meeting adjourned at 7:45PM.

## Next Scheduled Meeting

Tuesday, April 27, 2021

6:30 PM - General Meeting

8:00 PM - Association Meeting

Respectfully submitted,  
Julie Mulkeen, Clerk to the Board