

**OCEANSIDE LIBRARY
MINUTES
JUNE 25, 2019
BOARD OF TRUSTEES MEETING**

Dan Faust, Board President, called the meeting to order at 5:30PM.

Present: Janet Pearsall, Patricia Roth, Ellen Sullivan, Assistant Director for Community Services
Tony Iovino, Director Chris Marra, and Board Attorney MaryJane McGrath

Absent: Thomas Beirne, Mary DiGiovanna, Richard Woods

Guest: Angela Iovino

Staff: Hannah Moore

MINUTES

- On a motion made by Mrs. Sullivan, seconded by Mrs. Roth, the Board approved the minutes of the May 29, 2019 meeting, as presented.

FINANCIALS

- On a motion made by Mrs. Roth, seconded by Mrs. Sullivan, the Board approved, subject to the auditor's review, the financial statement for May 2019.
- On a motion made by Mrs. Roth, seconded by Mrs. Pearsall, the Board approved, subject to the auditor's review, the June 2019 warrants.
- On a motion made by Mrs. Roth, seconded by Mrs. Pearsall, the Board approved, subject to the auditor's review, the July 1, 2019 warrants.

DIRECTOR'S REPORT

- The 2019 Summer Reading Club Kick-Off Event - "A Universe of Stories" was held on Sunday, June 9th. I would like to thank all departments for their work on creating an extremely successful library-wide event! Excellent teamwork by a great team!
- All Summer Reading Clubs are off to a wonderful start. I am happy to report that the 2019 Adult Summer Reading Club has exceeded our goal with over 300 patrons registered to date. The registration process is simple/user friendly and the interest in the Adult Summer Reading Club continues to grow. Thank you to Mrs. Spano for her work on this.
- In addition, I am happy to report that Oceanside Library's overall circulation statistics continue to significantly increase, and the Library continues to see an increase in museum pass reservations each month as well.
- The Library had a nice turnout for the *Where the Crawdads Sing* book discussion - book club attendance has increased. The online book clubs are also going well.
- This year the One Book One Oceanside Community Read is *Song for a Whale*. Copies of this title are available in multiple formats, including digital access - eBooks and eAudiobooks - via Nassau Digital Doorway/Overdrive. The Community Read will be held at Oceanside Library on August 12 at 7pm.
- The 2019 Nassau Library Tour will take place July 1st through August 31st. Staff is excited to assist and welcome patrons visiting Oceanside Library on this library road trip adventure. There will a guest book patrons can sign by the Circulation Desk. Patrons receive a map and can plan to visit as many participating libraries as they can. Patrons will discover a unique item to hunt for at each library and claim prizes along the way. Prizes are available while supplies last. There are five libraries designated as prize

headquarters that will issue prizes to patrons upon their 30th and 45th library visit - while supplies last. This is a great opportunity for libraries to promote their programs/services.

- The Community Bag Program went well at both Stop and Shop locations totaling \$196. We thank everyone that supported this program.
- On June 13th Adult Services Librarian, Ms. McCauley and I met with a representative from Long Island Library Resource Council here in the Library regarding mounting and hanging an Oceanside Bicentennial Quilt, which was made by local women in 1976, representing significant sites in Oceanside. We are looking forward to having this amazing piece of Oceanside history on display in the future at Oceanside Library.

Staff Training and Professional Development

- June 4th - Staff Development Meetings - morning/evening sessions - presentations by the Head of Children's Services, Head of Young Adult Services, and the Head of Reference/Adult Services.
- Fire Drills will take place at a future date.
- June 7th - I held a Department Head Meeting.
- The next Staff Development Meeting will be held on July 2nd, and the next Department Head Meeting is scheduled for July 11th.

Building

- June 10th - June 14th - Security Camera Upgrade. The upgrade went very well.
- June 12th - Water meter switched out. This meter is replaced every five years.
- June 13th - Electricians were needed to repair a loose smoke detector and replace ballasts.
- June 14th - The fire panel read trouble in the area of the loose smoke detector. An adjustment was made by NY Fire.
- Landscaping - bushes being trimmed on Fairview and a vine may need to be removed.

Miscellaneous

- On May 3rd - I attended a press conference at the Levittown Public Library regarding the cuts to Library Construction Aid. Mr. Iovino was also in attendance.
- I attended the Summer Reading Kick-Off Event on June 9th.

OLD BUSINESS

- On a motion made by Mrs. Pearsall, seconded by Mrs. Sullivan, the Board confirmed the email poll for the June 14 warrants.

NEW BUSINESS

- On a motion made by Mrs. Roth, seconded by Mrs. Sullivan, the Board gave Mrs. Marra a directive to hire a Copyright Attorney to thoroughly search our new logo with expenditure not to exceed \$1,500.

OCEANSIDE LIBRARY FRIENDS UPDATE

- None

TRUSTEE FORUM

- None

EXECUTIVE SESSION

- On a motion made by Mrs. Roth, seconded by Mrs. Sullivan, the Board went into Executive Session at 6:25PM.
- On a motion made by Mrs. Roth, seconded by Mrs. Pearsall, the Board came out of Executive Session at 7:05PM.

ADDITONAL MOTION

- On a motion made by Mrs. Roth, seconded by Mrs. Sullivan, the Board instructed Mrs. Marra to hire the full-time Librarian with the salary as discussed in Executive Session.

ADJOURNMENT

- On a motion made by Mrs. Roth, seconded by Mrs. Pearsall, the Board adjourned at 7:10PM.

NEXT SCHEDULED MEETING

- Tuesday – August 27
5:30PM – General Meeting
Meeting Room 2

Respectfully submitted,

Vivian Monaco
Clerk of the Board